

A meeting of the **CABINET** will be held in **CABINET ROOM, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON PE29 3TN** on **THURSDAY, 15 JULY 2004** at **11:30 AM** and you are requested to attend for the transaction of the following business:-


Contact
(01480)

APOLOGIES

1. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meeting held on 24th June 2004.

A Roberts
388009

2. PORTFOLIO RESPONSIBILITIES (Pages 7 - 8)

Further to Minute no 04/02 to consider a schedule of suggested responsibilities for Cabinet Members.

P Watkins
388002

3. RELEASE OF FUNDING (Pages 9 - 14)

By way of a report by the Head of Financial Services to consider requests for the release of funding for MTP schemes.

S Couper
388103

4. HOUSING AND COUNCIL TAX BENEFIT - PENSION PARTNERSHIP BID TO DEPARTMENT OF WORK AND PENSIONS (Pages 15 - 22)

To consider a report by the Head of Revenue Services on a bid submitted to the Department for Work and Pensions in respect of a project designed to increase take up by benefits by pensioners.

Ms J Barber
388105

5. HIGHWAYS AGENCY - TERMINATION (Pages 23 - 30)

To consider a report by the Head of Environment and Transport outlining the implications for the District Council in the light of service by Cambridgeshire County Council of notice to terminate the Highways Agency.

R Preston
388340

6. PROCUREMENT UPDATE (Pages 31 - 42)

To consider a progress report by the Head of Financial Services on the procurement function.

S Couper
388103

7. FOOD SAFETY ENFORCEMENT PLAN 2004 (Pages 43 - 44)

To consider a report by the Head of Environmental Health Services on the Food Safety Service Plan for submission to Council.

C Lloyd
388290

Service Plan attached separately.

8. ST IVES, HEMINGFORDS AND FENSTANTON FLOOD ALLEVIATION SCHEME (Pages 45 - 48)

To receive a report by the Head of Environment and Transport on proposed flood defence works at Hemingford Grey and the funding implications.

**C Allen
388380**

9. CRITICAL ORDINARY WATERCOURSES (Pages 49 - 52)

To receive a report by the Head of Environment and Transport on the enmainment process of watercourses in the district.

**C Allen
388380**

10. GROWING SUCCESS - CORPORATE PLAN TARGETS
(Pages 53 - 56)

To consider a report by the Head of Policy on suggested targets for the achievement of the Council's Priorities.

**I Leatherbarrow
388005**

11. CUSTOMER SURVEY (Pages 57 - 58)

To consider a report by the Head of Policy on the recent satisfaction survey undertaken by the Council.

**I Leatherbarrow
388005**

Survey separately attached to the agenda.

12. QUALITY PARISH COUNCILS (Pages 59 - 62)

To consider a report by the Head of Administration on the Quality Parish Council's Initiative.

**R Reeves
388003**

13. REPRESENTATION ON ORGANISATIONS (Pages 63 - 70)

To consider a report by the Head of Administration in relation to the appointment/nomination of representatives to serve on a variety of organisations.

**Ms C Deller
388007**

14. EXCLUSION OF THE PUBLIC

RESOLVED

that the public be excluded from the meeting because the business to be transacted contains exempt information relating to terms proposed in the course of negotiations for a contract for the acquisition or disposal of land or property or the supply of goods and services.

15. CUSTOMER FIRST - RELEASE OF FUNDING AND TERMS FOR THE LEASE OF ACCOMMODATION AT SPEKE

HOUSE, ST IVES (Pages 71 - 72)

To consider a report (TO FOLLOW) by the Director of Operational Services referring to the terms and funding for the Leasing of Speke House.

**M Hinton
388196**

**16. MOORHOUSE CHURCH, MOORHOUSE DRIVE,
HUNTINGDON** (Pages 73 - 74)

To consider a report by the Head of Legal and Estates on suggested terms for the amendment of a restrictive covenant imposed on land sold originally for a church.

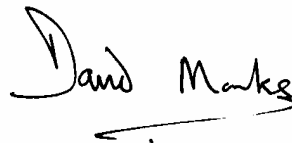
**K Phillips
388260**

**17. LAND AT BREACH ROAD, GRAFHAM AND LAND AT
HOLMEWOOD, HOLME** (Pages 75 - 76)

To consider a report by the Head of Legal and Estates seeking the approval of terms for the disposal of Council-owned land at Brampton Road, Grafham and Holmewood, Holme.

**K Phillips
388260**

Dated this 15 day of July 2004



Chief Executive

Please contact Mrs H Lack, Democratic Services Officer, Tel No. 01480 388006 if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

[Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk](http://www.huntingdonshire.gov.uk) (under *Democratic Services/Modern.Gov*).

If you would like a translation of Agenda/Minutes/Reports or would like a large text version or an audio version please contact the Democratic Services Manager and we will try to accommodate your needs.

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit and to make their way to the base of the flagpole in the car park at the front of Pathfinder House.